

BOTANICAL SOCIETY OF AMERICA

COUNCIL MEETING 1999 MINUTES

August 1, 1999
8:00 a.m.
America's Center Room 252
St. Louis, MO

Present:

Carol Baskin, Doug Soltis, Kim Hiser, Ed Schneider, Jeff Osborn, Karl Niklas, Dave Kramer, Pam Soltis, Wayne Elisens, Rob Reinsvold, Kathy Hornberger, Paula DePriest, Jeri Higinbotham, Maxine Watson, Dan Harder, Steve Manchester, Larry Skog, Scott Russell, Nancy Dengler, Judy Jernstedt, Allan Whittemore, Larry Dorr

Call to Order, at 8:00 a.m. by President Carol Baskin

Karl Niklas moved to approve the minutes of the 1998 Council Meeting, second by Treasurer Ed Schneider.

Motion passed.

Reports:

Most reports were provided by Council Members and Committee Chairs through the BSA Webpage prior to the Council meeting.

Karl Niklas moved to accept the reports presented via the Webpage, pending changes, second by Ed Schneider.

Motion passed.

Executive Committee

Treasurer's Report: Ed Schneider

Treasurer Schneider reported that the BSA's financial assets are in good shape, with a total of \$1.8 million in assets. Two new procedures have been implemented. First, there is a new accounting system for Sectional accounts, effect the third quarter. Cash accounts will be awarded 2% per quarter; 8% per annum with balances of \$1,000. Special funds with a balance of \$2,500 will earn the equivalent rate as

the Salomon Smith Barney BSA Mutual Fund investments. This system was implemented to provide the Sections with better yields for their accounts. Second, an electronic method for requesting reimbursement has been implemented through the BSA Webpage.

He also called for input into the budget; he will try to incorporate all requests.

Karl Niklas moved to approve the budget for FY1999-00, second by Nancy Dengler.

Discussion: Dan Harder commented that he had not seen a copy of the Economic Botany budget. Treasurer Schneider reported that a hard copy of the budget is sent to each Section Chair.

Motion passed.

Program Director's Report: Wayne Elisens

A deadline of September 1 is set for receipt of proposals for BSA-sponsored symposia for Botany 2000. One proposal has been received so far: from Andi Wolfe (Ohio State University) on the impact of science on society; this symposium is being coordinated with other societies.

President Baskin, and the rest of the Council, thanked Wayne for his service as he steps down from his offices as Program Director.

AJB Editor's Report: Karl Niklas

Editor Niklas noted that 20 more manuscripts were received than indicated in his written report, since the time that the report was prepared early in July. Karl has agreed to serve another term as Editor-in-Chief of *AJB*. President Baskin and the rest of the Council thanked Karl for his past and continued service to BSA.

Webmaster's Report: Scott Russell

Webmaster Russell updated his written report with the information that the slide/image page of the website is finished. The BSA page, including the image collection, was featured on HMS Beagle on July 28. The site was averaging two hits per minute.

President Baskin and the rest of the Council thanked Scott for his efforts and time committed to BSA.

Business Manager's Report: Kim Hiser

Business Manager Hiser reviewed the highlights of her report. Most importantly, there has been a revision in the accounting procedures, following advice from CPA Mary Dawson of Santa Barbara, CA. [add details] Funds are transferred to the Business Office from membership rather than considering dues as income.

Her Proposed Budget for FY2000 is similar to the budget for FY1999. However, there has been an erosion of institutional subscriptions. In addition, unpaid editorial charges were greater and funds received for voluntary page charges for *AJB* were less than in FY1999. Editor Niklas asked if there are people who chronically avoid paying mandatory charges: if so, he suggested publishing their names in *PSB* or *AJB*, with a warning. President-Elect Doug Soltis suggested there might be a gentler way to make the point. Editor Niklas suggested that the offenders be notified, with the warning that their names will be published if funds are not received. Other discussion followed:

Dan Harder agreed with Doug that a softer approach was called for.

Steve Manchester suggested that the Editorial Office not accept any more manuscripts for review from offenders until funds are paid.

Karl agreed that this approach would work in some cases and suggested that the issue be turned over to the Executive Committee for further discussion.

Karl also noted that we can understand that some authors cannot afford to pay; their charges we can accept as a loss. He is more concerned about those who have money.

Kathy Hornberger suggested sending a letter to the author, along with a letter to the author's Dean, as a way of getting money from the author's institution.

Dan noted that we do not want to discourage publication in *AJB*.

Business Manager Hiser continued with her report. She reported that expenses for the BSA Business Office were down, overall, because the Office is down a part-time person.

Treasurer Schneider noted that the Office nearly met its budget. The BSA published 14 issues of *AJB* in 1998. More funds were budgeted for electronic publishing of *AJB* through HighWire Press than needed; the \$10,000 security gate was not implemented.

Membership in the BSA is down: 582 members haven't renewed yet; this is a big increase over last year. Overall, the Society is down 224 members from last year. There is a trend among retired members to maintain their membership, but without *AJB*. Institutional subscription prices are the same as last year, and the number of submissions is down by about 80. She is trying to increase the number of institutional memberships, maybe through international subscriptions. The number of institutional subscriptions does not appear to have decreased because of electronic version of *AJB*; instead, it is probably due to the increased subscription price. The cost of *AJB* per volume is \$80.21 (we are still losing \$0.21/volume on regular members). She anticipates additional expenses for moving the *PSB* office from St. Louis to Emporia, KS.

Steve Manchester noted that he maintains a data base of the Paleobotanical section and he wondered whether Sectional status could be designated for BSA members.

Committee Reports

President Carol Baskin asked what number of meeting the BSA will hold in 2000. Maybe Allan Whittemore (Chair, Archives Committee) and his Committee can determine this.

Corresponding Members: Nancy Dengler

Past-President Nancy Dengler reported three nominees for Corresponding Members:
Friedrich Ehrendorfer, University of Vienna

Wolfgang Hagemann, University of Heidelberg
Jerzy Rzedowski, Institute of Ecology, Patzcuaro, Mexico

Judy Jernstedt moved to support the selection of these three nominees for Corresponding Membership, second by Karl Niklas.

Motion passed.

Education Committee: David Kramer

Botanical Image Collection: Chair Kramer thanked Tom Jurik (Iowa State University, Chair of Botanical Image Subsection), Dave Web (University of Hawaii--many slides were his), and Webmaster Scott Russell (for the Introductory page, the format, and the search engine) for their contributions to the Collection. The search engine uses the captions that were officially with the slides, but we need to beef up some of the captions. Scott has designed an editorial interface for new captions; new slides will also be solicited. The Collection has great scientific and historical value--some of Katherine Esau's original research slides are included.

Discussion:

Karl Niklas noted that the Collection is a highly marketable product. He asked if the website could be listed with AOL as an educational site. Scott Russell noted that the site had already been featured. Karl also suggested Amazon.com. Dan Harder pointed out that a site can be added to Yahoo as a cool site, and that hotbot also gives sites, free of charge.

Karl suggested we make the BSA as visible as possible. Scott said he prefers visibility through education. Chair Kramer will consider suggestions, and noted that we need to let other societies know about the Image Collection. Dan asked if there is a list of slides that is needed. Chair Kramer is putting whole set on CD-ROM, as requested.

President Baskin thanked everyone involved in producing the BSA's botanical image collection on the BSA website.

Outreach via meetings: Rob Reinsvold and Ethel Stanley went to two meetings of science teachers and put in a lot of work promoting botanical science.

Elections Committee: Carol Baskin

President Baskin reiterated that Pat Gensel (University of North Carolina) and Jeff Osborn (Truman State University) were elected as President-Elect and Program Director, respectively.

Financial Advisory Committee: Judy Jernstedt (sitting in for Chair Jack Horner)

Judy reported that the FAC is responsible for managing and increasing the BSA endowment and that this is done through Salomon Smith Barney. The FAC may hire an external adviser to assess the investment strategy implemented. Judy reported that

funds from the BSA endowment are available for BSA expenditures: 2% of the mutual fund portion (not the entire endowment) is available. As the endowment grows, funds of approximately 4% of the mutual funds may be made available to the BSA to support programs.

Judy Jernstedt moved that the proposed guideline 4 be inserted instead of the current guideline 4, second by Ed Schneider.

Discussion:

Judy noted that \$23,000 are available for BSA expenditures at this time.

President Baskin reported that the EC recommends passing this motion.

Motion passed.

Karling Awards: Jeff Osborn

Chair Osborn reminded Council Members and Committee Chairs to encourage their students to submit applications for Karling Awards. He reported that this year's proposals were excellent and that many more could have been funded. He suggested that additional awards might be a possible use for the new money being made available from the BSA endowment. President Baskin added that we want to fund additional awards, but without dipping into the principal of the fund.

Development Committee: Judy Jernstedt

Chair Jernstedt reported that response to her call for development support was pathetic: not more than 1% of membership replied. We need to redouble our effort and may need to contact a professional.

Meetings Organization Committee: Wayne Elisens

Miscellaneous Information:

- We have selected choice sites for the next three years: Portland, 2000; Albuquerque, 2001; Madison, 2002
- The BSA is bearing the financial burdens of contracts. We need to get more insurance; Wayne and Kim will take care of it.
- Registration materials will go out in hard copy in the spring but the emphasis will be on electronic registrations.
- There will still be an *AJB* abstract book for Botany 2000; the final program will be distributed on site.

Discussion/Questions:

David Kramer asked what the policy is for selecting a meetings site. Wayne replied that we try to move it around, and that we also need local support; we'll try for the Southeast for 2003.

It was suggested that we should try to promote Botany 2000 in Portland to Japanese and Korean societies. Karl volunteered to take information to the Japanese.

It was also suggested that we return to the site of the Society's initial meeting for the 100th meeting. We need a history of the BSA.

Jeff Osborn noted that we need to encourage the Sections to support the BSA by staying in the designated hotel blocks.

Visit by Jeff Sacks and Caroline Spinner from Conferon:

Conferon acts as a liaison between the BSA and the facilities/providers. Jeff helps Wayne find sites and negotiates; Caroline works in day-to-day operations. Caroline will work with Wayne and the Committee to develop a "cost-out" for the meetings.

Steve Manchester—will there be field trips?

Wayne—There will be ticketed events, done basically as before; the overall program will look the same.

Caroline—A local travel agent helped the organizers with the field trips.

David Kramer—What is BSA's liability if we don't do as well as we think?

Jeff Sacks—There is a company that will cover us if we have to cancel the meeting.

Dan Harder—What if we don't meet the room blocks?

Jeff Sacks—He and Wayne were conservative in their estimates of attendance.

Wayne—We need to promote the host hotel.

Ed Schneider—How open are the books?

Jeff Sacks—Their registration ledgers are open any time, if they do the registration. Also, Wayne and Caroline will set up the master accounting for the hotels. Wayne and the Committee can have regular reports or get them on request.

Karl Niklas—Are there graphics? A design logo?

Jeff Sacks—Conferon owns Marketing Resource Association, which worked on the materials for IBC.

David Kramer—Does Conferon have its own AV supplier?

Caroline—They will take bids from 3 companies for each item—AV, decorating, etc.—and will make recommendations to BSA. It will be up to BSA to make decisions.

David Kramer—AV services are extremely important.

Caroline will be in Portland next year to make sure that things go well, and that we don't have to worry about things.

(Sterling Keeley, representing ASPT, joined the Council.)

Larry Dorr—Will we scare off students by the block at the Convention Center hotel?

Karl—It may not be much cheaper in dorms.

Wayne—We're trying to make things more affordable, for students especially.

Steve Manchester—Is there any way to use our clout as a Society to negotiate for dorms?

Judy Jernstedt--Universities can always fill dorms.

Wayne—We have no clout.

Karl—We trust Wayne and the Committee plus the EC; perhaps the Council doesn't need to know all the details.

Carol Baskin pointed out that this is our first meeting, and we want to make sure that things go well. The real reason we want to host our own meetings is not to make money: the goal is to make just enough so that we can begin to finance the next meeting. Everyone will then share in the savings. She expressed her gratitude to Wayne for all his efforts.

Karl agreed that it is important to reduce the costs, especially for students. He would pay a little more so that students pay less; he believes this is what the EC envisions, but he wants to make the point.

David Kramer asked if we have been successful in attracting other societies to meet with us. Wayne replied that the botanical core will meet with us in 2000 and 2001: AFS, ABLs, and ASPT. David: what about ESA? Wayne: we need to start planning four years ahead with ESA. Any "excess revenues" will be used to help reduce future costs, provide student travel and research awards, etc. These activities will benefit the members of all participating societies.

Steve Manchester asked if the EC has discussed the timing of meetings, such as possibly in the spring. Wayne replied that we have followed the recent model of August meetings. Karl pointed out that we do not want too many variables as we get started. Wayne noted that we will get some feedback next year through a questionnaire.

ASPT Representative Sterling Keeley asked if all groups would be involved in making decisions about revenue, so other societies feel involved. Wayne replied that once the dust settles from Portland, we can start talking about it. He suggested that excess revenues could be put into things like student travel and research awards.

Break 10:30-10:45

Section Reports

Bryological and Lichenological Section: Paula DePriest

Her report was submitted via diskette to Secretary P. Soltis prior to the Council meeting and will be posted following the IBC.

Developmental and Structural Section: Jean Gerrath

Fifteen awards will be given.

Ecological Section: Maxine Watson

She will work to rebuild membership in the Section and will get the membership list from Kim to do so.

Economic Botany Section: Dan Harder

He will send a revised version of his report to Webmaster Scott Russell for posting on the website. He noted that this is the second year that the Section has offered a cash award for the best student paper.

Genetics Section: Jeri Higinbotham

Chair Higinbotham will submit her report via diskette to Secretary P. Soltis following the Council meeting. It will be posted following the IBC. She noted that the Section is sponsoring two symposia at IBC, on Genome Evolution and Hybrid Plant Species.

Historical Section: Larry Dorr

Chair Dorr will submit his written report electronically, following the IBC; the report will be posted as soon as possible. It will contain information on new officers, symposia, and travel.

Paleobotanical Section: Steve Manchester

Council Representative for the Paleobotanical Section Steve Manchester reported that a paleo button is again available for sale. The caption is, "Say it with fossils."

Physiological Section: Pete Straub

Chair Straub reported that he is serving as Chair and that Denise is serving as Program Director of the Section. The Section will present two tissue culture awards.

Teaching Section: Rob Reinsvold

Chair Reinsvold reported that the Teaching Section is coordinating its efforts with those of other plant societies, where possible and appropriate. He noted that some other societies have education in their mission statements. The Section needs more people to help with sessions at meetings.

Scott Russell congratulated the Teaching Section and Education Committee on their accomplishments and noted that the Teaching Section is small.

Judy Jernstedt suggested that we should all specify an affiliation with the Teaching Section in our membership applications. This would increase the size of the Section and result in greater allocation of funds to it.

Nancy Dengler noted that there was unanimous support from the EC for allocating funds for the activities of the Teaching Section in the budget for next year.

Wayne Elisens noted that in 2002 teaching would receive high visibility, with strong emphasis and support for distance learning at the BSA meeting in Madison, WI.

David Kramer noted the symposium, “Botanical literacy for the next millennium,” will be held on Tuesday, Session 7.

Tropical Biology: Susanne Renner

Chair Renner will submit her report electronically following the IBC. Susanne is Chair, and Andrew Douglas is Treasurer but listed as Council Representative from the Tropical Biology Section.

Southeastern Section: Kathleen Hornberger

Chair Hornberger reported that she has been working mostly alone for the Southeastern Section recently, but now she has some help.

No reports were received from the Phytochemical, Systematics, Northeastern, or Pacific Sections or from the BSA representative to AIBS. If these reports are submitted following the meeting, Secretary P. Soltis will forward these reports to Webmaster Russell for posting on the webpage.

President Baskin thanked everyone for the reports.

Old Business

- All of the proposed by-laws were approved by the membership in the summer ballot.
- Ed Schneider raised the question of whether the BSA should be incorporated with the State of Connecticut. Judy Jernstedt noted that it had not been in the past; Ed will check into it.
- Back issues of *AJB*: Kim Hiser reported that requests had dropped off a lot and she would like to delete the remaining inventory to save storage costs. Scott Russell will put a “last chance” notice on the BSA webpage. Dan Harder knows of at least 3 places (in Africa and Vietnam) that would take the old issues; he can pay for shipping and will talk with Kim.
- JSTOR: Kim Hiser reported that JSTOR misplaced Volume 84, so she sent another set. Karl Niklas noted that Mann Library needs to have its set replaced—it is now the BSA’s archival set. Both Kim and Karl will follow up on this, and Kim will make sure everything gets done.

New Business

- Approval of BSA Budget: done earlier.
- Approval of BSA Business Office Budget:
The budget was reviewed earlier. Major issues per Business Manager Kim Hiser:
 - The budget is conservative regarding institutional subscriptions.
 - Office expenses will probably be higher due to hiring new help, additional mailings, need for a new printer, supplies, and a dedicated FAX line.
 - *AJB* costs: Postage costs will be less because U.S. reviewers will pay postage to return reviews and reviewed manuscripts to the Editorial Office. However, international postage is more expensive, postage costs for international reviewers will be paid by BSA. The *AJB*

Editorial Office is also using electronic review in some cases, and this will save money in postage as well as speed up the review process.

- *PSB* costs may increase slightly.
- The *Careers in Botany* booklet may or may not be printed.

Karl Niklas moved to approve the BSA Business Office budget, second by Jeff Osborn.

Motion passed.

President Baskin thanked Business Manager Hiser for a job well done.

- Change date for fiscal year

Rationale provided by Treasurer Ed Schneider: It is hard to end the fiscal year prior to the annual meeting because of the expenses incurred at the meeting. It would be easier to start the new fiscal year after the meeting. He recommended changing the fiscal year to 1 October through 30 September.

Ed Schneider moved to put the proposed change in the BSA fiscal year to a ballot of the BSA membership [will require a 3/4 majority to pass], second by Karl Niklas.

Discussion:

Ed will work with BSA's CPA Mary Dawson on the timing. He suggested including a ballot in the fall mailing.

Larry Dorr noted that a fiscal year of 1 October to 30 September is not a unique budget cycle.

Motion passed.

Ed will coordinate the activities needed to make this change.

- Generate a plan for spending \$23,000--how should the BSA use this money?

It was agreed that these funds should be used for projects that are for the benefit of the whole society, not for individual Sections or Committees, except as the activities would benefit more than the members of those Sections or Committees. This money should be used for "major incentives" that enhance the effectiveness of the Society to fulfill its mission. Carol Baskin proposed that we form an ad hoc committee to consider options, with a lifespan of 1 year.

Karl Niklas moved that an ad hoc committee be formed to discuss the expenditures of these new funds, second by Dan harder.

Discussion:

There were suggestions that perhaps this money could be spent in ways to enhance the BSA's declining membership. Doug Soltis reported that he will send a letter to those who have not renewed their membership, asking them to renew; Kim Hiser will distribute the letter through the Business Office. Larry Dorr noted that membership in the International Association of Plant Taxonomists has also

declined, with 200 fewer members today than 10 years ago. Nancy Dengler asked whether a new ad hoc committee would be established each year and suggested that it might be more effective to have the committee's term of existence last longer. Carol Baskin agreed to leave the term of service open-ended. Paula DePriest reiterated the need to get new people involved in the Society. Karl Niklas suggested that we need to lower student membership rates and that this could perhaps be accomplished through advertising in the online *AJB*. Jeri Higinbotham asked whether there was a decline in the pool of potential graduate student members or whether we simply were not attracting their membership. Karl noted that the *AJB* is a "peculiar" journal (in a good sense) in that it is so broad in coverage. Jeri suggested that undergraduates might be a good target for increasing membership. Karl suggested that some of the funds could be used to send the journal to institutions that can no longer afford it, so that it is on the shelf.

Motion passed.

Nancy Dengler will Chair the ad hoc committee.

- Ecology Software Consortium Discussion:

The EC wants input prior to making its decision on Saturday. Karl Niklas suggested that the Council and the EC consider this issue together with the desire by many for publication of symposia or other special issues of the *AJB*. He provided an overview of the Consortium issue: Conservation Ecology has a package of software that effectively publishes a journal. The attraction of this is that for \$15,000 a society gets the software and then shares the revenues of the consortium on use of the software. Karl has no strong feelings either way on the software consortium itself BUT he has received an almost simultaneous request for publication of symposia through BSA. Ed Schneider suggested that *AJB* could publish a supplemental series of papers, exclusively electronically, as needed. Karl reaffirmed that, regardless of approach, all manuscripts would go through rigorous review. Larry Dorr noted that the International Code of Botanical Nomenclature does not allow for publication of new names electronically. Nancy Dengler suggested publication of hard copies, not as nice as *AJB*, but still good. Karl noted that even a non-glossy version is costly. Other comments were that the archival value of an electronic version has been questioned, this might lead to associations with other societies such as the American Society of Plant Physiologists for the teaching of plant physiology, and the suggestion that we could do what the consortium would provide through HighWire Press. Jeff Osborn asked whether people would buy a symposium issue as a single item. Karl replied that access is currently free; he also has concerns about making a hard copy appear second-rate. Scott Russell noted that we currently do not have the software to publish an occasional series electronically; Allen Press makes the electronic version, then HighWire Press publishes it. HighWire generally wants periodicals, although it might do irregular publications as well. Karl asked whether the Conservation Ecology software would do what is needed to put publications into an electronic format. Scott replied that we need to have a print version. Karl noted that the window is closing on this opportunity; a decision is needed by next week. The question was raised that perhaps we do not need the Conservation Ecology software to do what we want to do. Scott noted that Allen Press sometimes does irregular publications, and Karl suggested that we could then have HighWire do the publishing. Dan Harder was concerned about the perception of a new publication as second-rate to *AJB* and about the increased workload and cost for Karl and the *AJB* staff. Karl suggested that we could keep the papers of a symposium together; the format could be flexible. There would be a very clear difference between *AJB* and the supplemental series. He thinks that he and

the *AJB* staff could handle one or two symposia volumes per year. Nancy Dengler asked if electronic submission, review, and tracking were part of the Conservation Ecology consortium software. Can we do these things now? If so, we can reduce the time to publication. Karl noted that some authors do not submit electronically and some reviewers do not want to review electronically. David Kramer noted a need for a pedagogical publication; this could be a vehicle for such publications; other societies are grappling with the same issue. Doug Soltis commented that there seems to be a lot of interest in having a supplemental series, but

1. do we need the Ecology consortium software?
2. should it be published electronically or as print?
3. what about archival status?

Can the EC get answers by Saturday?

Karl said that the Editorial Board will get a recommendation to the EC by Saturday. Scott will report to the EC on Saturday.

Karl noted that there is no formal representation from the *AJB* on the EC. Perhaps the Council Rep could be someone who is already on the Editorial Board or could be made member of the Editorial Board.

- Election of Council Representative to the BSA Executive Committee

Nancy Dengler nominated Scott Russell for an additional term, second by Jeff Osborn.

Karl Niklas called to close nominations.

Scott Russell was elected unanimously.

- Search for new Editor of *PSB*:

Allison Snow is Chair of the Search Committee; the closing date for applications and nominations is soon.

- *Careers in Botany* :

Rob Reinsvold will Chair a committee to consider reprint and/or revise the current booklet. Kim Hiser is also on the committee. The EC suggested at its meeting on July 31 that the booklet might need a facelift. Teachers continue to seek out these brochures at meetings; a hard copy is still necessary. We should try not to spend as much as before and it should be used on the web also. Kim noted that there are about 1500 left, approximately one year's supply. Rob indicated that he and the Teaching Section/Education Committee can give out 1000 copies at the teachers' meetings they attend. Karl Niklas suggested that we produce a beautiful brochure that is a lead-in to the web. Steve Manchester suggested that a poster format might also be effective. David Kramer noted that it is easy to convert between formats. Dan Harder commented that a 3-fold brochure could be great, but this is a very important document and needs to be really attractive. Scott Russell reported that about 16-17% of the hits to the BSA web site are for the Careers page; this is the most active page of the entire site. There are two main audiences for the webpage: those who are truly interested in careers in general and those

doing reports. David Kramer will pass on to Rob the information he has on videos; underwriting of a video costs approximately \$10,000.

Other Business

President Baskin thanked all Council Members and other participants for coming and for participation in the business of the Society. She is honored to have served as President.

Karl Niklas thanked Carol for her service as President, and those present applauded her efforts.

President Baskin noted that we need 25 people at the Business Meeting on Tuesday.

Meeting adjourned at 12:17 p.m.

Motions:

Karl Niklas moved to approve the minutes of the 1998 Council Meeting, second by Treasurer Ed Schneider.

Motion passed.

Karl Niklas moved to accept the reports presented via the Webpage, pending changes, second by Ed Schneider.

Motion passed.

Karl Niklas moved to approve the budget for FY1999-00, second by Nancy Dengler.

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Judy Jernstedt moved to support the selection of these three nominees for Corresponding Membership, second by Karl Niklas.

Motion passed.

Judy Jernstedt moved that the proposed guideline 4 be inserted instead of the current guideline 4, second by Ed Schneider.

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Motion passed.

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Respectfully submitted,

Pamela S. Soltis
Secretary